

January 2, 2006

The Organizational Meeting of the Town Board was held at the Town Hall on Monday, January 2nd, 2006 at 7:30 PM with the following members present: Albert Janik, Supervisor; Carol Osborne, Daniel Pemrick and Peter Coseo, Councilman. Also present was Highway Supt. Barss and 6 residents.

Supervisor Janik stated that the first item of business would be to appoint someone to fill the vacancy on the Town Board. He added that three people had applied for the position. Coseo, C. stated that he supported the endorsement of Thomas Kinsella and felt that he deserved the position. He added that he was one of the candidates in a very close election.

RESOLUTION # 1 – Appoint Thomas Kinsella as Town Councilman

Motion: Pemrick, C.

Seconded: Osborne, C.

RESOLVED, That Thomas Kinsella be appointed to the position of Town Councilman to fill the unexpired term of Albert Janik.

VOTE: Ayes: Janik, Osborne, Pemrick, Coseo

Noes: None

Thomas Kinsella took his oath of office and joined the Board at this time.

The following resolutions were voted on with one roll call vote.

RESOLUTION # 2 – Designations

Motion: Osborne, C.

Seconded: Pemrick, C.

RESOLVED, That the following designations be made:

1. Regular meeting night to be the second Thursday of the month at 7:30PM
2. Agenda meeting to be the first Thursday of the month at 7:30 PM
3. Official newspaper for notices to be The Daily Gazette.
4. Depository for all Town funds to be The Adirondack Trust Company, Saratoga Springs, NY; Ballston Spa National Bank, Greenfield Center, NY; Central National Bank, Saratoga Springs, NY, and/or such other depository as may be named later.
5. That the Supervisor be authorized to invest any idle Town funds with The Adirondack Trust Co.; Ballston Spa National Bank; Central National Bank and/or such other depository which may be named later by the Town Board and which must have a branch bank operating within Saratoga County.

RESOLUTION #3 -- Salaries Affixed

RESOLVED, That the salaries be set as specified in the annual budget:

Supervisor	\$17,000.00	Tax Collector	\$ 5,000.00
Town Clerk	36,016.00	Town Health Officer	4,440.00
Justices (2) each	12,110.00.	Assessor	32,550.00
Councilman (4) each	6,687.50.	Highway Supt.	49,000.00

and that the hourly rate for the Deputy Town Clerk be set at \$9.72 per hour,

and that the mileage rate for official Town business to be set at the rate equal to the Federal Rate at the beginning of the year 2006 – 44.5 cents per mile.

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RESOLUTION #4-- Appoint Town Legal Counsel

RESOLVED, That Mark Schachner and/or Miller, Mannix, Schachner & Hafner of Glen Street, Glens Falls, NY be appointed Town Legal Counsel at the annual rate of \$35,000. as per contract and to be paid on a monthly basis. Counsel agrees to appear in Town Court at no extra charge.

RESOLUTION #5-- Appoint Town Engineer

RESOLVED, That James E. Mitchell and/or Environmental Design Partnership, Clifton Park, NY be appointed Town Engineer for the year 2006 and to be paid on an hourly basis as billed.

RESOLUTION #6 -- Appoint Maintenance Workers

RESOLVED, That Michael McNally of 120 North Milton Road, Town of Greenfield, be appointed maintenance worker for the Town for the year 2006 and to be paid at the rate of \$16.21 per hour and to receive the same benefits as highway employees, and

FURTHER RESOLVED, That Channon Emigh be appointed Part-Time Cleaner/Maintenance & Groundskeeper at the rate or \$11.14 per hour with no benefits for a maximum of 20 hours per week.

RESOLUTION #7 -- Appoint Bookkeepers for Town Justices
and set rate of pay

RESOLVED, That Linda Sarnowicz be appointed Bookkeeper to Paul Varley, T. J. with said term to expire on December 31st, 2006 at the annual salary of \$6,450. and to be paid on a monthly basis, and,

RESOLVED, That Jan A. Wood be appointed Bookkeeper to Deborah Hopkins, T. J. with said term to expire on December 31st, 2006 at the annual salary of \$6,450. and to be paid on a monthly basis.

RESOLUTION #8 -- Appoint Thomas Sprung as Dog Control Officer
& Constable

RESOLVED, That Thomas Sprung of 321 Hyspot Rd, Greenfield Ctr., NY be appointed Dog Control Officer & Constable for the Town to be paid monthly at the annual salary of \$8,560. with said term to expire December 31st, 2006.

RESOLUTION #9 -- Reappoint Dog Control Officer as Rabies Control
Officer & authorize pickup of cats killed along
the highways

RESOLVED, That Thomas Sprung be reappointed Rabies Control Officer for the Town and also be authorized to pick up cats killed along the highways and to be paid at the hourly rate of \$7.75.

Thomas Kinsella submitted his written resignation from the Planning Board effective immediately.

Supervisor Janik stated that he spoke with the Chairman of the Planning Board regarding the appointment of a new Vice Chairman of the Planning Board. It was his recommendation that Tonya Yansencak be appointed. Osborne, C. stated that as liaison to the Planning Board she has had a chance to observe the Board and felt that she was a good choice. Board in agreement with recommendation. Supervisor added that there would also have to be the appointment of a new Chairman of the Zoning Board of

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Appeals due to the resignation of Daniel Pemrick. Every member that is presently on the Board was interested in serving in that capacity. Board members were in agreement that Taylor Conard be appointed as Chairman.

RESOLUTION #10 -- Appoint Chairman & Vice Chairman of Planning Board & Chairman of Zoning Board of Appeals

RESOLVED, That Gary Dake appointed Chairman of the Planning Board and Tonya Yasenchak be appointed Vice Chairman of the Planning Board, with said terms to expire December 31st, 2006 and

RESOLVED, That Taylor Conard be appointed Chairman of the Zoning Board of Appeals, with said term to expire December 31st, 2006.

Coseo, C. stated that it was his understanding that that the Board has indicated that the Deputy Building Inspector/Code Enforcement Officer was considered a contract employee.

RESOLUTION #11 -- Set rate of pay for Building Inspector, Code Enforcement & Zoning Administrator

RESOLVED, That Gerard McKenna, III be paid the annual salary of \$43,576. on a weekly basis, plus mileage, for the year 2006 for Building Inspector, Code Enforcement & Zoning Administrator, and

FURTHER RESOLVED, That Philip Gargan continue under contract as Deputy Building Inspector/Code Enforcement Officer at a salary of \$19.38 per hour.

RESOLUTION #12 -- Appoint Rosamaria Rowland as Executive Secretary to Planning and Zoning Board of Appeals

RESOLVED, That Rosamaria Rowland be appointed as Executive Secretary for the Planning/Zoning Board of Appeals, with said term to expire on December 31st, 2006 and to be paid at the rate of \$12.95 per hour, and an additional \$2,500. per annum for attending all Planning Board and Zoning Board of Appeals meetings,

And that the top rate for all clerical positions in the Town of Greenfield to be set at \$ 12.95 per hour.

RESOLUTION #13 – Appoint Lorraine Fiorino as Assessor Clerk

RESOLVED, That Lorraine Fiorino be appointed as Clerk to the Assessor with said term to expire on December 31st, 2006 and to be paid at the rate of \$12.95 per hour.

RESOLUTION #14 – Appoint Bookkeeper/Payroll Clerk to Supervisor and Budget Officer

RESOLVED, That Joan Kelly be appointed Bookkeeper/payroll clerk to the Supervisor to be paid at the hourly rate of \$19.92 per hour and to be appointed Budget Officer for the Town at the annual salary of \$760.

RESOLUTION #15 – Authorize payment of certain claims prior to audit

RESOLVED, That the Supervisor be authorized to pay in advance of audit all claims for public utility services, postage, freight and express charges pursuant to Sec. 118 of Town Law.

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RESOLUTION #16 – Set Annual Salary of Deputy Supervisor

RESOLVED, That the sum of \$1,000. be set as the annual salary of the Deputy Supervisor for the year 2006.

RESOLUTION # 17 - Supervisor to file annual report within sixty days with Town Clerk

RESOLVED, That the Supervisor shall submit to the Town Clerk within sixty days after the close of the fiscal year, a copy of his report to the State Comptroller, in lieu of filing an annual financial report.

RESOLUTION # 18 – Official Mailing Address for Town Hall

RESOLVED, That the Official mailing address for all Town officials shall be PO Box 10, Greenfield Center, NY 12833. All mail will be picked up and sorted at the Town Hall and distributed to various Town officials, including the Highway Department mail.

RESOLUTION # 19 – Designations of Polling Places

RESOLVED, That the following be designated as polling places for the Town of Greenfield for the year 2005:

District # 1 - Greenfield Fire Hall #1, So. Greenfield Rd.
Greenfield Center

District # 2 - Porter Corners Fire Hall #2, Bockes Road
Porter Corners

District # 3 - Middle Grove Fire Hall #3, North Creek Road
Middle Grove

District # 4 - Greenfield Community Center, 25 Wilton Road
Greenfield Center

District #5 - Greenfield Community Center, 25 Wilton Road
Greenfield Center

District #6 – Middle Grove Fire Hall #3, North Creek Road
Middle Grove

District #7 – Porter Corners Fire Hall #2, Bockes Road
Porter Corners

District #8 – Greenfield Fire Hall #1, So. Greenfield Road
Greenfield Center

RESOLUTION # 20 – Appoint Chairman and Members of
Environmental Commission

RESOLVED, That the following persons be appointed to the Environmental Commission, with said terms to expire on December 31st, 2006: Pamela Young, Member and Chairman; Lavern Utter, Janice B. Hill, Alexandra Rhodes and James Bruchac as members.

RESOLUTION # 21 – Highway Supt. Purchases

RESOLVED, That all purchases in excess of \$1,500. must be made on a Town Purchase Order. This Purchase Order must have the approval and signature of the Town Supervisor and/or Deputy Town Supervisor prior to purchase being made. In addition, all purchases must be made in accordance with Resolution #133 adopted August

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13th, 1992 entitled “Procurement Policy and Procedures”, including all subsequent amendments.

FURTHER RESOLVED, That the Highway Supt. be authorized to purchase Federal Surplus property for the Town of Greenfield and to attend the New York State Thruway Authority sales as the Town representative.

Coseo, C. stated that it was his understanding that the Transportation Analyst position was also a contract position. Kinsella, C. asked what this position entailed and what the hours would be. Supervisor stated that the position evolved since he was originally hired as Clerk for the Highway Department. He does a number of things including writing grants, applying for FEMA money, traffic studies, etc. and works 20 hours per week.

RESOLUTION # 22 – Hire Transportation Analyst

RESOLVED, That the Town Board hereby hires Duane Wright as Transportation Analyst under contract for the Year 2006 at an hourly rate of \$18.75.

RESOLUTION # 23 – Set annual salary for Deputy Highway Supt.

RESOLVED, That the sum of \$745. be set as the annual salary of the Deputy Highway Supt. for the year 2006.

RESOLUTION # 24 – Appoint Members of Youth Committee

RESOLVED, That the following persons be appointed to the Youth Committee with said term to expire on December 31st, 2006: Betsy Iaquina, Mark Vanasdale, Laurie Smero, Jeffrey Barlok, Heidi Cochran, Dominique Rowland and Ty Stacey.

RESOLUTION # 25 – Appoint Deputy Town Historian

RESOLVED, That Joyce Woodard be appointed Deputy Town Historian with said term to expire December 31st, 2006.

RESOLUTION #26 – Appoint Recreation Director

RESOLVED, That Karyn Zanetti be appointed Recreation Director with said term to expire December 31st, 2006 at the annual salary of \$14,000.

RESOLUTION # 27 – Appoint UDAG Administrator

RESOLVED, That James Lee be appointed UDAG Revolving Loan Fund Administrator for the Year 2006 at an annual salary of \$4,800.

RESOLUTION # 28 - Appoint Revolving Loan Fund Committee
Chairman

RESOLVED, That James Rosano be appointed UDAG Revolving Loan Fund Committee Chairman with said term to expire December 31st, 2006.

VOTE: Ayes: Janik, Osborne, Pemrick, Coseo, Kinsella

Noes: None

Highway Superintendent Barss advised the Town Board of his appointment of Mark Young as Deputy Highway Superintendent.

Supervisor hereby makes the following appointments:

Town Historian	--	Mary DeMarco
Deputy Supervisor	--	Daniel Pemrick
Building & Grounds	--	Daniel Pemrick

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Highway	--	Carol Osborne
ZBA Representative	--	Peter Coseo
Planning Board Representative	--	Carol Osborne
Youth Committee Representative	--	Thomas Kinsella
Fire Commissioner Representative	--	Thomas Kinsella
Environmental Commission Representative	--	Peter Coseo
Building Department	--	Daniel Pemrick
Liaison to Zoning Review Comm	--	Peter Coseo
Liaison to UDAG Committee	--	Thomas Kinsella

Supervisor advised that he had contacted the applicants who applied for the vacancies on the Planning Board and Zoning Board of Appeals. He has scheduled interviews beginning at 8 PM, after the agenda meeting on January 5th.

On motion of Osborne, C. and seconded by Coseo, C., the meeting was adjourned at 7:50 PM.

Town Clerk