

January 3rd, 2008

The Organizational Meeting of the Town Board was held at the Community Center on Thursday, January 3rd, 2008 at 7:30 PM with the following members present: Richard Rowland, Supervisor; Daniel Pemrick, Peter Coseo, Thomas Kinsella and Daniel Cochran, Councilman. Also present was Highway Superintendent Walter Barss, one reporter and approximately 30 residents.

The following resolutions were voted on with one roll call vote.

RESOLUTION # 1 – Designations

Motion: Kinsella, C.

Seconded: Cochran, C.

RESOLVED, That the following designations be made:

1. Regular meeting night to be the second Thursday of the month at 7:30PM
2. Agenda meeting to be the first Thursday of the month at 7:30 PM
3. Official newspaper for notices to be The Daily Gazette.
4. Depository for all Town funds to be The Adirondack Trust Company, Saratoga Springs, NY; Ballston Spa National Bank, Greenfield Center, NY; Central National Bank, Saratoga Springs, NY, and/or such other depository as may be named later.
5. That the Supervisor be authorized to invest any idle Town funds with The Adirondack Trust Co.; Ballston Spa National Bank; Central National Bank and/or such other depository which may be named later by the Town Board and which must have a branch bank operating within Saratoga County.

RESOLUTION #2 -- Salaries Affixed

RESOLVED, That the salaries be set as specified in the annual budget:

Supervisor	\$18,211.00	Tax Collector	\$ 7,245.00
Town Clerk	38,580.00	Town Health Officer	4,756.00
Justices (2) each	12,974.00.	Assessor	24,840.00
Councilman (4) each	7,162.00	Highway Supt.	52,490.00

and that the hourly rate for the Deputy Town Clerk be set at \$13.87 per hour,

and that the mileage rate for official Town business to be set at the rate equal to the Federal Rate at the beginning of the year 2008 – 50.5 cents per mile.

RESOLUTION #3-- Appoint Town Legal Counsel

RESOLVED, That Mark Schachner and/or Miller, Mannix, Schachner & Hafner of Glen Street, Glens Falls, NY be appointed Town Legal Counsel at the annual rate of \$35,000. as per contract and to be paid on a monthly basis.

RESOLUTION #4-- Appoint Town Engineer

RESOLVED, That James E. Mitchell and/or Environmental Design Partnership, Clifton Park, NY be appointed Town Engineer for the year 2008 and to be paid on an hourly basis as billed.

RESOLUTION #5 -- Appoint Maintenance Workers

RESOLVED, That Michael McNally be appointed maintenance worker for the Town for the year 2008 and to be paid at the rate of \$17.37 per hour and to receive the same benefits as highway employees, and

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FURTHER RESOLVED, That Channon Emigh be appointed Full-Time Cleaner/Maintenance & Groundskeeper at the rate of \$11.93 per hour with benefits.

RESOLUTION #6 -- Appoint Bookkeepers for Town Justices and set rate of pay

RESOLVED, That Linda Sarnowicz be appointed Bookkeeper to Paul Varley, T. J. with said term to expire on December 31st, 2008 at the annual salary of \$6,909.00 and to be paid on a monthly basis, and,

RESOLVED, That Jan A. Wood be appointed Bookkeeper to Deborah Hopkins, T. J. with said term to expire on December 31st, 2008 at the annual salary of \$6,909.00. and to be paid on a monthly basis.

RESOLUTION #7 -- Appoint Channon Emigh as Dog Control Officer

RESOLVED, That Channon Emigh be appointed Dog Control Officer for the Town to be paid monthly at the annual salary of \$9,171.00. with said term to expire December 31st, 2008.

RESOLUTION #8 -- Reappoint Dog Control Officer as Rabies Control Officer & authorize pickup of cats killed along the highways

RESOLVED, That Channon Emigh be reappointed Rabies Control Officer for the Town and also be authorized to pick up cats killed along the highways and to be paid at the hourly rate of \$7.75.

RESOLUTION #9 -- Appoint Chairman & Vice Chairman of Planning Board & Chairman of Zoning Board of Appeals

RESOLVED, That Gary Dake appointed Chairman of the Planning Board and Tonya Yasenchak be appointed Vice Chairman of the Planning Board, with said terms to expire December 31st, 2008 and

RESOLVED, That Taylor Conard be appointed Chairman of the Zoning Board of Appeals, with said term to expire December 31st, 2008.

RESOLUTION #10 -- Set rate of pay for Building Inspector, Code Enforcement & Zoning Administrator

RESOLVED, That Gerard McKenna, III be paid the annual salary of \$49,680. on a bi-weekly basis, plus mileage, for the year 2008 for Building Inspector, Code Enforcement & Zoning Administrator, and

FURTHER RESOLVED, That he shall be compensated an additional \$100.00 for each Planning Board and Zoning Board of Appeals meetings that he attends.

RESOLUTION #11 -- Appoint Rosamaria Rowland as Executive Secretary to Planning and Zoning Board of Appeals

RESOLVED, That Rosamaria Rowland be appointed as Executive Secretary for the Planning/Zoning Board of Appeals, with said term to expire on December 31st, 2008 and to be paid at the rate of \$13.87 per hour, and an additional \$2,678.00. per annum for attending all Planning Board and Zoning Board of Appeals meetings,

And that the top rate for all clerical positions in the Town of Greenfield to be set at \$13.87 per hour.

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RESOLUTION #12 – Appoint Lorraine Fiorino as Assessor Clerk
RESOLVED, That Lorraine Fiorino be appointed as Clerk to the Assessor with said term to expire on December 31st, 2008 and to be paid at the rate of \$13.87 per hour.

RESOLUTION #13 – Appoint Bookkeeper/Payroll Clerk to Supervisor and Budget Officer

RESOLVED, That Joan Kelly be appointed Bookkeeper/Payroll clerk to the Supervisor to be paid at the hourly rate of \$21.34 per hour and to be appointed Budget Officer for the Town at the annual salary of \$1,553.

RESOLUTION #14 – Authorize payment of certain claims prior to audit

RESOLVED, That the Supervisor be authorized to pay in advance of audit all claims for public utility services, postage, freight and express charges pursuant to Sec. 118 of Town Law.

RESOLUTION #15 – Set Annual Salary of Deputy Supervisor

RESOLVED, That the sum of \$1,071. be set as the annual salary of the Deputy Supervisor for the year 2008.

RESOLUTION # 16 - Supervisor to file annual report within sixty days with Town Clerk

RESOLVED, That the Supervisor shall submit to the Town Clerk within sixty days after the close of the fiscal year, a copy of his report to the State Comptroller, in lieu of filing an annual financial report.

RESOLUTION # 17 – Official Mailing Address for Town Hall

RESOLVED, That the Official mailing address for all Town officials shall be PO Box 10, Greenfield Center, NY 12833. All mail will be picked up and sorted at the Town Hall and distributed to various Town officials, including the Highway Department mail.

RESOLUTION # 18 – Designations of Polling Places

RESOLVED, That the following be designated as polling places for the Town of Greenfield for the year 2008:

District # 1 - Greenfield Fire Hall #1, So. Greenfield Rd.
Greenfield Center

District # 2 - Porter Corners Fire Hall #2, Bockes Road
Porter Corners

District # 3 - Middle Grove Fire Hall #3, North Creek Road
Middle Grove

District # 4 - Greenfield Community Center, 25 Wilton Road
Greenfield Center

District #5 - Greenfield Community Center, 25 Wilton Road
Greenfield Center

District #6 – Middle Grove Fire Hall #3, North Creek Road
Middle Grove

District #7 – Porter Corners Fire Hall #2, Bockes Road
Porter Corners

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District #8 – Greenfield Fire Hall #1, So. Greenfield Road
Greenfield Center

RESOLUTION # 19 – Appoint Chairman and Members of
Environmental Commission

RESOLVED, That the following persons be appointed to the
Environmental Commission, with said terms to expire on December 31st, 2008: Janice
B. Hill and Kenneth Blom, Co-Chairman, Pamela Young, Lavern Utter, James Bruchac,
and Nancy Kmen as members.

RESOLUTION # 20 – Highway Supt. Purchases

RESOLVED, That all purchases in excess of \$1,500. must be made on a
Town Purchase Order. This Purchase Order must have the approval and signature of the
Town Supervisor and/or Deputy Town Supervisor prior to purchase being made. In
addition, all purchases must be made in accordance with Resolution #133 adopted August
13th, 1992 entitled “Procurement Policy and Procedures”, including all subsequent
amendments.

FURTHER RESOLVED, That the Highway Supt. be authorized to
purchase Federal Surplus property for the Town of Greenfield and to attend the New
York State Thruway Authority sales as the Town representative.

RESOLUTION # 21 – Appoint Highway Department Clerk

RESOLVED, That the Town Board hereby appoints Duane Wright as
Highway Department Clerk for the Year 2008 at an hourly rate of \$20.09.

RESOLUTION # 22 – Set annual salary for Deputy Highway Supt.

RESOLVED, That the sum of \$797. be set as the annual salary of the
Deputy Highway Supt. for the year 2008.

RESOLUTION #23 – Appoint Recreation Director

RESOLVED, That Karyn Zanetti be appointed Recreation Director with
said term to expire December 31st, 2008 at the annual salary of \$14,997.

RESOLUTION # 24 – Appoint UDAG Administrator

RESOLVED, That James Lee be appointed UDAG Revolving Loan Fund
Administrator for the Year 2008 at an annual salary of \$4800.00.

RESOLUTION # 25 - Appoint UDAG Counsel

RESOLVED, That Michael Ginley be appoint as Counsel to the UDAG
Revolving Loan Fund Committee for the Year 2008 at an hourly rate of \$130.00 per
hour.

Coseo, C. asked if the Town Health Officer position was an annual
appointment. Town Clerk advised that it was a 4 year term and that it would expire this
summer.

VOTE: Ayes: Rowland, Pemrick, Coseo, Kinsella, Cochran

Noes: None

Highway Superintendent Barss advised the Town Board of his
appointment of Floyd C. Older as Deputy Highway Superintendent.

Town Clerk Johnson advised the Town Board of her appointment of
Louise Okoniewski as Deputy Town Clerk

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Supervisor hereby makes the following appointments:

Town Historian	--	Mary DeMarco
Deputy Supervisor	--	Daniel Pemrick
Building & Grounds	--	Daniel Pemrick
Highway	--	Thomas Kinsella
ZBA Representative	--	Daniel Cochran
Planning Board Representative	--	Daniel Cochran
Youth Committee Representative	--	Peter Coseo
Fire Commissioner Representative	--	Daniel Pemrick
Environmental Commission Representative	--	Peter Coseo
Building Department	--	Thomas Kinsella
Liaison to UDAG Committee	--	Daniel Pemrick

RESOLUTION # 26 – Authorize Town Supervisor & Bookkeeper to
Attend Association of Towns School

Motion: Pemrick, C.

Seconded: Coseo, C.

RESOLVED, That the Town Supervisor and Bookkeeper be authorized to attend the Association of Towns School in New York City, and

FURTHER RESOLVED, That the Bookkeeper be authorized to issue a check in the amount of \$200. for their deposit/registration.

VOTE: Ayes: Rowland, Pemrick, Coseo, Kinsella, Cochran

Noes: None

On motion of Pemrick, C. and seconded by Coseo, C., the Board adjourned to Executive Session at 7:45 PM to discuss a UDAG legal matter. Town Clerk was not present for session and no minutes were filed. On motion of Pemrick, C. and seconded by Coseo, C., the meeting returned to regular session at 8:00 PM.

On motion of Cochran, C. and seconded by Pemrick, C., the meeting was adjourned at 8:01 PM.

Town Clerk