

January 5<sup>th</sup>, 2010

The Organizational Meeting of the Town Board was held on Tuesday, January 5<sup>th</sup>, 2010 with the following members present: Richard Rowland, Supervisor; Daniel Pemrick, Thomas Kinsella, Daniel Cochran and Walter E. Chandler, Councilman. Also present was Highway Supt. Walter Barss and approximately 30 residents

Supervisor Rowland called the meeting to order at 7:35 PM and opened with the pledge to the flag.

The following resolutions were voted on with one roll call vote.

**RESOLUTION # 1 – Designations**

Motion: Kinsella, C.

Seconded: Chandler, C.

RESOLVED, That the following designations be made:

1. Regular meeting night to be the second Thursday of the month at 7:30PM
2. Agenda meeting to be the first Thursday of the month at 7:30 PM
3. Official newspaper for notices to be The Daily Gazette.
4. Depository for all Town funds to be The Adirondack Trust Company, Saratoga Springs, NY; Ballston Spa National Bank, Greenfield Center, NY; Central National Bank, Saratoga Springs, NY, and/or such other depository as may be named later.
5. That the Supervisor be authorized to invest any idle Town funds with The Adirondack Trust Co.; Ballston Spa National Bank; Central National Bank and/or such other depository which may be named later by the Town Board and which must have a branch bank operating within Saratoga County.

**RESOLUTION #2 -- Salaries Affixed**

RESOLVED, That the salaries be set as specified in the annual budget:

Supervisor	\$18,211.00	Tax Collector	\$ 7,761.00
Town Clerk	41,327.00	Town Health Officer	4,909.00
Justices (2) each	13,898.00	Assessor	26,609.00
Councilman (4) each	7,162.00	Highway Supt.	56,228.00

and that the hourly rate for the Deputy Town Clerk be set at \$14.85 per hour,

and that the mileage rate for official Town business to be set at the rate equal to the Federal Rate at the beginning of the year 2010 – 50 cents per mile.

**RESOLUTION #3-- Appoint Town Legal Counsel**

RESOLVED, That Mark Schachner and/or Miller, Mannix, Schachner & Hafner of Glen Street, Glens Falls, NY be appointed Town Legal Counsel at the annual rate of \$35,000. as per contract and to be paid on a monthly basis.

**RESOLUTION #4-- Appoint Town Engineer**

RESOLVED, That James E. Mitchell and/or Environmental Design Partnership, Clifton Park, NY be appointed Town Engineer for the year 2010 and to be paid on an hourly basis as billed.

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**RESOLUTION #5 -- Set rate of pay for Building Inspector, Code Enforcement & Zoning Administrator**

RESOLVED, That Gerard McKenna, III be paid the annual salary of \$53,217.00 on a bi-weekly basis for the year 2010 for Building Inspector, Code Enforcement & Zoning Administrator.

**RESOLUTION # 6 – Appointment of Part-Time Code Enforcement Officer**

RESOLVED, That the Town Board hereby maintains the position of Part Time Code Enforcement Officer at the rate of \$22.18 per hour.

**RESOLUTION #7 -- Appoint Rosamaria Rowland as Executive Secretary to Planning and Zoning Board of Appeals**

RESOLVED, That Rosamaria Rowland be appointed as Executive Secretary for the Planning/Zoning Board of Appeals, with said term to expire on December 31st, 2010 and to be paid at the rate of \$14.85 per hour, and an additional \$2,869.00 per annum for attending all Planning Board and Zoning Board of Appeals meetings,

And that the top rate for all clerical positions in the Town of Greenfield to be set at \$14.85 per hour.

**RESOLUTION #8 – Appoint Bookkeeper/Payroll Clerk to Supervisor and Budget Officer**

RESOLVED, That Joan Stunzi be appointed Bookkeeper/Payroll clerk to the Supervisor to be paid at the hourly rate of \$23.77 per hour and to be appointed Budget Officer for the Town at the annual salary of \$1,663.00.

**RESOLUTION #9 – Appoint Lorraine Fiorino as Assessor Clerk**

RESOLVED, That Lorraine Fiorino be appointed as Clerk to the Assessor with said term to expire on December 31st, 2010 and to be paid at the rate of \$14.85 per hour.

**RESOLUTION #10 -- Appoint Town Justice Clerk**

RESOLVED, That Cynthia Havens be appointed Full Time Town Justice Clerk with said term to expire on December 31st, 2010 at the rate of \$14.85 with benefits.

**RESOLUTION #11 -- Appoint Maintenance Workers**

RESOLVED, That Michael McNally be appointed maintenance worker for the Town for the year 2010 and to be paid at the rate of \$18.60 per hour and to receive the same benefits as highway employees, and

FURTHER RESOLVED, That Channon Emigh be appointed Full-Time Cleaner/Maintenance & Groundskeeper at the rate of \$14.85 per hour with benefits.

**RESOLUTION #12 -- Appoint Channon Emigh as Dog Control Officer**

RESOLVED, That Channon Emigh be appointed Dog Control Officer for the Town to be paid monthly at the annual salary of \$9,823.00. with said term to expire December 31st, 2010.

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**RESOLUTION #13 -- Reappoint Dog Control Officer as Rabies Control Officer & authorize pickup of cats killed along the highways**

RESOLVED, That Channon Emigh be reappointed Rabies Control Officer for the Town and also be authorized to pick up cats killed along the highways and to be paid at the hourly rate of \$8.06.

**RESOLUTION #14 – Set Annual Salary of Deputy Supervisor**

RESOLVED, That the sum of \$1,071. be set as the annual salary of the Deputy Supervisor for the year 2010.

**RESOLUTION #15 – Authorize payment of certain claims prior to audit**

RESOLVED, That the Supervisor be authorized to pay in advance of audit all claims for public utility services, postage, freight and express charges pursuant to Sec. 118 of Town Law.

**RESOLUTION # 16 - Supervisor to file annual report within ninety days with Town Clerk**

RESOLVED, That the Supervisor shall submit to the Town Clerk within ninety days after the close of the fiscal year, a copy of his report to the State Comptroller, in lieu of filing an annual financial report.

**RESOLUTION # 17 – Official Mailing Address for Town Hall**

RESOLVED, That the Official mailing address for all Town officials shall be PO Box 10, Greenfield Center, NY 12833. All mail will be picked up and sorted at the Town Hall and distributed to various Town officials, including the Highway Department mail.

**RESOLUTION # 18 – Designations of Polling Places**

RESOLVED, That the following be designated as polling places for the Town of Greenfield for the year 2010:

- District # 1 - Greenfield Fire Hall #1, So. Greenfield Rd.  
Greenfield Center
- District # 2 - Porter Corners Fire Hall #2, Bockes Road  
Porter Corners
- District # 3 - Middle Grove Fire Hall #3, North Creek Road  
Middle Grove
- District # 4 - Greenfield Community Center, 25 Wilton Road  
Greenfield Center
- District #5 - Greenfield Community Center, 25 Wilton Road  
Greenfield Center
- District #6 – Middle Grove Fire Hall #3, North Creek Road  
Middle Grove
- District #7 – Porter Corners Fire Hall #2, Bockes Road  
Porter Corners
- District #8 – Greenfield Fire Hall #1, So. Greenfield Road  
Greenfield Center

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**RESOLUTION # 19 – Appoint Highway Department Clerk**

RESOLVED, That the Town Board hereby appoints Duane Wright as Highway Department Clerk for the Year 2010 at an hourly rate of \$21.52.

**RESOLUTION # 20 – Set annual salary for Deputy Highway Supt.**

RESOLVED, That the sum of \$854.00 be set as the annual salary of the Deputy Highway Supt. for the year 2010.

**RESOLUTION # 21 – Highway Supt. Purchases**

RESOLVED, That all purchases in excess of \$3,000. must be made on a Town Purchase Order. This Purchase Order must have the approval and signature of the Town Supervisor and/or Deputy Town Supervisor prior to purchase being made. In addition, all purchases must be made in accordance with Resolution #133 adopted August 13th, 1992 entitled “Procurement Policy and Procedures”, including all subsequent amendments.

FURTHER RESOLVED, That the Highway Supt. be authorized to purchase Federal Surplus property for the Town of Greenfield and to attend the New York State Thruway Authority sales as the Town representative.

**RESOLUTION #22 -- Appoint Chairman & Vice Chairman of Planning Board & Chairman of Zoning Board of Appeals**

RESOLVED, That Gary Dake appointed Chairman of the Planning Board and Tonya Yasenachak be appointed Vice Chairman of the Planning Board, with said terms to expire December 31st, 2010 and

RESOLVED, That Taylor Conard be appointed Chairman of the Zoning Board of Appeals, with said term to expire December 31st, 2010.

**RESOLUTION #23 – Appoint Recreation Director**

RESOLVED, That Karyn Zanetti be appointed Recreation Director with said term to expire December 31<sup>st</sup>, 2010 at the annual salary of \$16,065,

FURTHER RESOLVED, That Karyn Zanetti be appointed as the Town representative to the Saratoga County Youth Bureau.

**RESOLUTION # 24 – Appoint UDAG Administrator**

RESOLVED, That James Lee be appointed UDAG Revolving Loan Fund Administrator for the Year 2010 at an annual salary of \$4,800.00.

**RESOLUTION # 25 – Appoint Chairman and Members of Environmental Commission**

RESOLVED, That the following persons be appointed to the Environmental Commission, with said terms to expire on December 31st, 2010: Janice B. Hill and Kenneth Blom, Co-Chairman, Pamela Young, Lavern Utter, James Bruchac, Nancy Kmen and Sarah Leiberman as members and Richard Gardiner as alternate member.

**RESOLUTION # 26 – Appointment to County Fire Advisory Board**

RESOLVED, That Jon Davis be appointed as the Town representative to the Saratoga County Fire Advisory Board, with said term to expire December 31, 2011.

VOTE: Ayes: Rowland, Pemrick, Kinsella, Cochran, Chandler

Noes: None

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Highway Superintendent Barss advised the Town Board of his appointment of . Cliff Older as Deputy Highway Superintendent.

Town Clerk Johnson advised the Town Board of her appointment of Louise Okoniewski as Deputy Town Clerk

Supervisor hereby makes the following appointments:

Town Historian	--	Mary DeMarco
Deputy Town Historian	--	Joyce Woodard
Deputy Supervisor	--	Daniel Pemrick
Building & Grounds	--	Daniel Cochran
Highway	--	Thomas Kinsella
ZBA Representative	--	Daniel Cochran
Planning Board Representative	--	Daniel Cochran
Youth Committee Representative	--	Walter Chandler
Fire Commissioner Representative	--	Daniel Pemrick
Environmental Commission Representative	--	Walter Chandler
Building Department	--	Thomas Kinsella
Liaison to UDAG Committee	--	Daniel Pemrick

**RESOLUTION # 27 – General Bills**

Motion: Cochran, C.

Seconded: Pemrick, C.

RESOLVED, That General Bills # 1 to # 11 in the amount of \$4,797.47 be paid, subject to audit.

VOTE: Ayes: Rowland, Pemrick, Kinsella, Cochran, Chandler

Noes: None

On motion of Pemrick, C. and seconded by Cochran, C., the meeting was adjourned at 7:40 PM.

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Town Clerk